



HNMUN-LA 2021

Quick Guide to Registration

1 Go to <https://munbase.harvardirc.org/hnmunla/login> and create an account. Make sure you sign up with an e-mail that you can check frequently for updates regarding conference.

2 Fill all of your basic information, including your name, school, and country. If you are applying as an individual delegate, **do not forget to check the box to indicate so.** If you are part of a delegation, **your Faculty Advisor/Head Delegate should fill out the application for the entire delegation.**

MUNBASE Sign Up

E-mail Address
example@gmail.com

Password
.....

Confirm Password
.....|

I agree to the Terms and Privacy Policy

Sign Up

Already have an account? [Log in](#)

Basic Information

Thanks for your interest in Harvard National Model United Nations Latin America 2020.
Please complete the following registration form to submit your application.
The way you fill in your form is the way it will appear on your application.

I am an individual delegation

School Name *

Harvard University

Faculty Advisor or Head Delegate

Title *

Ms.

First Name *

Sofía

Middle

Last name *

Corzo

Email Address *

example@gmail.com

Alternate Email Address

Phone Number *

12345678

Alternate Phone Number

Mailing Address

Address *

9876 Mock Address

City *

Cambridge

State

MA

Zip

02138

Country *

United States

Save & Continue

Delegation Size

Please indicate your preferences for committee assignments. Check the boxes next to the organs that you would prefer to compete in. To avoid large drop fees, please try to give an accurate estimate of the number of delegates that you are bringing to conference.

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Which type of committees is your delegation interested in?

- General Assembly
- Economic and Social Council and Regional Bodies
- Specialized agencies

Please select the committee types your delegation wants to participate in. Delegations must have at least 2 members to represent a country in our General Assemblies. For more information about each committee, go to hnmunla.org/committees. This year, we are offering **2 General Assembly, 4 ECOSOC, and 3 Specialized Agencies, with 6 college committees and 3 high school committees.**

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How many double delegation committees would you like?

The **Legal Committee** (High School), the **Human Rights Council** (College), **UNICEF** (College) and the **UN Security Council** (College) will be double del committees. If you indicate that your delegation would want 1 double delegation committee, **you must have at least 2 people.**

School Member Count

At least one faculty advisor must accompany each delegation

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Number of Students



Number of Advisors

College delegations must have at least one head delegate or faculty advisor. High school delegations must be accompanied by at least one faculty advisor.

Individual delegates should write "1" for Number of Students and "0" for Number of Advisors.

COMMITTEE BREAKDOWN

Name	Level	Language	Type	Double-Del?
Disarmament and International Security (DISEC)	College	English	GA	No
Legal Committee	High School	Spanish	GA	Yes
United Nations Environment Programme (UNEP)	High School	English	ECOSOC	No
Organización de Estados Americanos (OEA)	College	Spanish	ECOSOC	No
United Nations Human Rights Council (UNHRC)	High School	English	ECOSOC	Yes
United Nations Children's Fund (UNICEF)	College	English	ECOSOC	Yes
United Nations Security Council	College	English	SA	Yes
Brazilian Presidential Cabinet, 2018	College	English	SA	No
Third Party Across (TPA)	College	English	SA	No

Country Preferences

Please list preferred countries in **rank order**, keeping in mind minimum and maximum delegation size as listed on the Country Assignment List for Harvard National Model United Nations Latin America 2020. Be sure that the countries listed are compatible with the numbers given earlier. Please rank no more than two countries from the Security Council.

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THIS PART OF THE APPLICATION IS EXTREMELY IMPORTANT. Please refer to the **Country Assignment Lists** posted on the website under **Conference Materials** to see the minimum and maximum delegation sizes per country. At least one delegate **MUST** be placed on each committee assigned to a delegation. **No delegation will be assigned a country which has a minimum number of slots higher than the number of delegates attending.** Meaning, if you only have 3 members in your delegation, you will not be assigned a country that must fill at least 4 slots. You must rank at least 10 countries/positions for your application to be considered complete.

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This year, HNMUN-LA will not have separate applications for the Specialized Agencies. Therefore, if you or your delegation **only** wishes to rank within the **Specialized Agencies** (see list on last page), please **write position preferences in the slots.** You can see the positions available on the University Country Assignments List, and will appear within MUNBase.

Please select 10 countries

1	Henrique Meirelles: Minister of Finance	
2	Marcos Pereira: Ministry of Industry and Commerce	
3	Bruno Araújo: Minister of Cities	
4	minis	X
5	Aloysio Nunes: Minister of Foreign Relations	
6	Blairo Maggi: Minister of Agriculture, Livestock, and Supply	
	Gilberto Kassab: Ministry of Science, Technology, and Communication	

These are all positions listed for the Brazilian Presidential Cabinet, 2018. If you wish to apply to/express interest in more than one SA, rank positions for different committees.

If you or your delegation wishes to apply to **both** the Specialized Agencies and regular committees (GA and ECOSOC), **please only write country preferences and specify your Specialized Agency preferences in the "Application Questions" tab.** If you **do not** wish to apply to the Specialized Agencies, **only rank country positions.**

Please select 10 countries

1	France	X
2	Guatemala	X
3	Peru	X
4	Dominican Republic	X
5	Ecuador	X
6	Argentina	X

Do not forget to consult the Country Assignment Lists on the website - they are your best resource to determine which countries are best for your delegation size and committee preferences

Application Questions

Please answer the following questions with 3-10 complete sentences.

“Question 1: Explain your country preferences. What is most important for you in the choice of a country (e.g. maximizing number of delegates, representation on Specialized Agencies, etc)? What is more important to you– the number of delegates that you have requested or the country preferences that you have listed? Does the number of delegates that you have requested include potential application-only positions?”

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For this question, it is very important that you:

- 1) **Specify** whether or not you want/need positions in **Spanish-speaking committees**, and **how many spots** you would need.
- 2) Whether or not you want positions in the **Specialized Agencies**, and, if so, which committees you prefer, and how many spots you would need. **(Please note that if you do not indicate your interest in the Specialized Agencies here, we will not consider you or your delegation for positions within those committees).**
- 3) Write **why** you ranked the countries or positions that you ranked based on the criteria listed.
- 4) Disregard the last sentence of the question, as there are no application-only positions in this conference.

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“Question 2: Is there a type of country or region of the world in which you are particularly interested?”

“Question 3: Please describe the model UN program at your school (relevant courses, number of hours per week, etc.). Also describe your previous experience with Harvard National Model United Nations Latin America 2021 and other model UN conferences (countries represented, awards won, etc.). If you do not have a model UN program, please describe the group that will be attending Harvard National Model United Nations Latin America 2021 and any relevant experience”

“Question 4: Do you or the members of your delegation want to be placed in Spanish-speaking committees? If so, how many delegates, and what are your committee preferences? (Consult our website for more details). NOTE: If you do not indicate any preference and number of spots for Spanish-speaking committees, you/your delegation will be entirely assigned English-speaking committees by default).”

Fill out these questions to the best of your ability, keeping in mind that this will help Secretariat decide how to best allocate you and your team.

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“Question 5: (For college/university ONLY) Do you or the members of your delegation wish to be placed in the Specialized Agencies? If so, which committees are your top choices, and with which positions? (NOTE: If you do not indicate the number of delegates you wish to be placed in the Specialized Agencies, you/your delegation will all be assigned to General Assembly/ECOSOC committees by default)

“Question 6: (For high school ONLY) I understand that even if I am an individual delegate I MUST bring a faculty advisor with me, and have to pay the \$80 faculty advisor fee. For more information on our Conference Policies and Fees, visit our website, hnmunla.org. (If high school, write "I understand", if college/university, write "N/A")

If you are a **university** delegation, answer **Question 5** and not Question 6
If you are a **high school** delegation, answer **Question 6** and not Question 5.

Review Application

Before you submit, please review your application.

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After completing the application questions, you will be prompted to review your application before submitting. **Please check the following:**

- > Is all my basic information **accurate**, and **updated**?
- > Did I request the right amount of **double delegations**, number of **students**, and number of **advisor(s)**?
- > Did I place my **Country Preferences** checking with the **Country Assignments List** relevant for my school level? (NOTE: The maximum number of spots for any country in a college-level committee is 6 (5 for high school). If you have a delegation larger than that, your delegation will be assigned to multiple countries).
- > Did I specify in my application whether or not and, if so, **how many positions I'd need for Spanish-speaking committees and the Specialized Agencies**?

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> By submitting the application you are **signing and agreeing to our conference policies.**

> Once you submit your application, you must also pay the **\$50 registration fee before the deadline** in order for registration to be considered complete and to have your MUNBase account activated. You will receive an **invoice by e-mail** so that you can make the **payment through QuickBooks**. For more information, **see the "Fees and Payment" section on our website (hnmunla.org).**

> All accepted delegations will be assigned countries **after** the relevant deadline and **after the \$80 delegate fee has been completed for all participants in the delegation.** The Head Delegate/Advisor can assign delegates to committees available based on the assigned countries. **See our "Timeline" page on our website to keep track of relevant deadlines for registration**

iSEE YOU IN PANAMA!

If you have any questions or concerns, please don't hesitate to reach out to the Under-Secretary General for Administration at info@hnmunla.org